

**SUMMER TERM 2011
LONDON BOROUGH OF EALING**

The Governing Body of Belvue School

Minutes of the Full Governing Body Meeting

held on 6th July, 2011, at Belvue School

Present at the meeting:

Mrs P Read	Community Governor	Chair of Governors
Ms S O'Shea	Staff Governor	
Mrs H Ware	Local Authority Governor	
Ms S Dwane	Parent Governor	
Mr A Loftus	Parent Governor	
Mrs P Taylor		Clerk to the Governing Body

The meeting was not quorate, but governors agreed to continue as it was near the end of term.

1 APOLOGIES

Apologies were received from:

Ms J Gibson – Staff Governor, Mr A Wiggan – Parent Governor, Prof. A Gillett - Community Governor

2 AUTHORISED/UNAUTHORISED ABSENCE

(a) The Governing Body authorised the absence of:

Ms Gibson, Mr Wiggan, Prof. A Gillett,

(b) The Governing Body did not authorise the absence of :

Mrs F Baxter – Community Governor, Mrs N Harmer - Community Governor,
Mr W Santos – Local Authority Governor, Mr A Baxter – Parent Governor,
Mr J Shah – Parent Governor, Mrs S Shah - Associate Member

3 GOVERNING BODY MEMBERSHIP

There were still 2 vacancies for a Staff Governor and a Local Authority Governor

4 REVIEW REGISTER OF BUSINESS INTERESTS AND DECLARATION OF INTEREST

New forms were given to Governors for completion. The clerk would send forms to governors not attending the meeting for completion next term.

5 MINUTES OF THE LAST FULL MEETING HELD ON 9TH MARCH, 2011

Ms Dwane advised that she had sent apologies for the meeting held on 9th March, 2011, and her absence was duly approved. The minutes of the meeting were then agreed as a true record and signed by the Chair.

6 MATTERS ARISING FROM THE MINUTES

The following matters were raised:

Item 8.2. Headteacher's Report - Pupil Behaviour/Safety

There would be different arrangements for dealing with Learning Behaviour starting from September.

7/8 MINUTES OF THE BUDGET MEETING HELD ON 27TH APRIL, 2011

Governors agreed to defer these until next term's meeting.

9 MINUTES/REPORTS OF LAST COMMITTEE MEETINGS

Copies of the minutes of Curriculum, Students, Staff, Premises and Community Sub-Committee meetings were circulated to governors. The following matters were highlighted:

CURRICULUM

They had looked at Foundation learning and the options available for Key Stage 4 and 5 learners – see Appendix 2 of the Headteacher's Report. The Head explained the advantage of the new accreditation in supporting learners of different abilities and allowing learners to continue courses at college as credits could be added to diplomas.

STUDENTS

Multi-disciplinary meetings are now held at school so that teachers and all professionals working around the child can come together.

PREMISES

The initial plans for the school grounds were discussed with Peter Fink, architect for Northalla Fields. They were now looking for funding for the project.

It was decided not to have a library. During the after school clubs, parents would be able to go into the IT room and use the computers, and choose books.

10 HEADTEACHER'S TERMLY REPORT TO GOVERNORS

The Headteacher led governors through her report highlighting the following items:

PROGRESS AND ATTAINMENT

Appendix 1 gives an updated report on Key Stage 3 Maths and English, and compares progress with children in other Special Schools across the country.

60% of children were in the upper quartile for Maths, which makes them outstanding, and 30% of children were in the top quartile for English.

The Head believed the school could still do better, so would focus on this next year particularly in English.

Ten more children had become independent travellers.

BEHAVIOUR

The school counsellor is being used to support children. She currently sees 12 young people each week to support their emotional well-being.

Those learners attending a trip to China had shown outstanding behaviour and maturity.

SAFEGUARDING

A list of safeguarding procedures and practise was being monitored ready for audit.

The Governing Body will need to undertake training for their role in safeguarding as there is a requirement on them to receive training every three years. This will be in October 2011.

Security is a major issue for Governors and staff to monitor. The school has introduced a new security system.

Pat Read, as Chair of Governors, was the governor for safeguarding. The Chair of the Pupils Committee was responsible for those on the Child protection Register.

Safeguarding would be an agenda item for the next meeting, and it was hoped a safeguarding officer would attend.

TRAINING

Governors could now access on line training, and all staff were taking part in on-line Training for safe guarding.

The Head informed governors that they were short of carrying out their role effectively. Sometimes only one governor attended a sub-committee meeting. Governors will have to be more pro-active.

To help governors carry out their role, a meeting of the full governing body would be held on Thursday 6th October, from 5 – 7pm, on The Effective Governing Body Self Review Tool , to help governors become more effective.

OTHER NEWS

The school show, 'Don't Stop Believing' had been a resounding success.

11 SCHOOL IMPROVEMENT PARTNER (SIP) REPORT

Copies of the report of the visit of Margaret Allan, Principal Advisor for Inclusion, were circulated to governors.

The school had a very good report.

12 SCHOOL PROFILE

This had already been completed.

13 DIRECTOR'S REPORT TO GOVERNORS

Item 1. CHILDREN'S SERVICES ACHIEVEMENTS

Noted by Governors

Item 2. UNIVERSAL SUPPORT FOR SCHOOLS – SCHOOL EFFECTIVENESS

All schools would be given 5 days for School Improvement Partners to work with them.

For Governors information.

Item 3. PERSONAL, SOCIAL, HEALTH AND ECONOMIC (PSHE) EDUCATION AND THE CHANGES AHEAD

The delivery of PSHE and the importance of sexual education – the school has a strong policy.

Item 4. EALING GOVERNOR AWARDS

The deadline for nominations had passed.

Item 5. SCHOOL GOVERNANCE SUPPORT – UPDATE

The Head would try to get Alison Bennett to give a talk to Governors.

Item 6. HEALTHY SCHOOLS – INFORMATION ABOUT TRANSITION

Noted by governors.

Item 7. CONNEXIONS; TRANSFER OF STAFF AND FUTURE ARRANGEMENTS

This is a statutory obligation, and new arrangements will be made.

Item 8. NATIONAL CHILDHOOD MEASUREMENT PROGRAMME (NCMP)

Y6 have been weighed and measured. Noted by Governors.

Item 9. PLAYBUILDER PROGRAMME

The Headteacher was impressed by some of the playgrounds.

Item 10. EALING'S NETWORK OF CHILDREN'S CENTRES

Noted by Governors.

Item 11. EARLY YEARS SINGLE FUNDING FORMULA 15 HOUR NURSERY ENTITLEMENT

Noted by Governors.

Item 12. FUNDING REVIEW

The school was awaiting results of the review.

Item 13. SUMMER ACTIVITIES PROGRAMME

Parents should get details of activities.

Item 14. GOVERNOR TRAINING - EALING'S NEW ONLINE CPD WEBSITE

The school has bought into online governor training.

13 RECORDING AND REPORTING OF RACIST INCIDENTS INVOLVING PUPILS

There were no incidents to report.

14 TRAINING FOR GOVERNORS

See Director's Report Item 14.

16 CORRESPONDENCE TO THE CHAIR OF GOVERNORS

The chair had received several letters which included school uniform grant, school travel plan and review, Ealing Music services, Child Protection, annual report from Harrisons – school meals provider, and a letter from a parent regarding wearing shorts – governors upheld the school uniform code.

17 REPORT OF GOVERNORS' VISITS

Ms Dwane had attended the school leaving afternoon and the school show, and Mrs Read had attended the school show both reported a very positive atmosphere in school.

18 SCHOOL RESIDENTIAL TRIPS

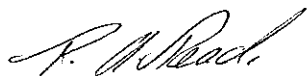
There were no further trips planned.

19 DATE AND TIME OF NEXT MEETING

The date of the next termly Governing Body meeting was arranged for Thursday 1st December, 2011, at 5.00pm. for 5.30pm.

There would also be a full Governing Body meeting on 6th October at 5.00 for 5.30pm.

The meeting finished at 6.50 pm



Mrs P Read
Chair of Governors

Belvue School
Rowdell Road
NORTHOLT
UB5 6AG

Mrs P Taylor
Clerk to Governors